

**Form IL-941****2025 Illinois Withholding Income Tax Return** *Instructions available at tax.illinois.gov*

This form is required to be filed electronically. To request a waiver, complete and submit Form IL-900-EW. To file electronically, use MyTax Illinois at mytax.illinois.gov or an IDOR-approved tax prep software program.

Step 1: Provide your information

| | | | |
|---|--|-------------|--|
| Federal employer identification number (FEIN) | | Seq. number | |
| Business name | | | |
| C/O | | | |
| Mailing Address ▶ | | | |
| City ▶ | | State ▶ | |
| | | Zip ▶ | |

- ☐ Check this box if this is your first return.
- ☐ Check this box if your business name has changed.
- ☐ Check this box if your address has changed.

Reporting Period

Check the quarter you are reporting.

- ☐ **1st** (January/February/March) due April 30, 2025
- ☐ **2nd** (April/May/June) due July 31, 2025
- ☐ **3rd** (July/August/September) due October 31, 2025
- ☐ **4th** (October/November/December) due February 2, 2026

Step 2: Tell us about your business

A1 Enter the total number of Forms W-2 reporting Illinois withholding you issued for the entire year.*

A1 _____

A2 Enter the total number of Forms 1099 reporting Illinois withholding you issued for the entire year.*
*Only complete Lines A1 and A2 when you file your 4th quarter or final return.

A2 _____

B If your business has **permanently** stopped withholding because it has closed, or you no longer pay Illinois wages or withhold Illinois taxes from other payments, check Box B and enter the date you stopped withholding. This is considered your final return. Do not file future returns, unless you resume withholding Illinois income tax.

B ☐ _____ 2025

Step 3: Tell us about the amount subject to withholding

1 Enter the total dollar amount subject to Illinois withholding tax this reporting period, including payroll, compensation, and other amounts. See instructions.

1 _____

Step 4: Tell us about the amount withheld

2 Enter the exact amount of Illinois Income Tax you actually withheld from your employees or others on the date you paid the compensation. Only enter amounts on days you made withholding — leave the remaining "Day" lines blank. If you withheld no Illinois Income Tax during the month, enter "0" on the corresponding "Total" line — Line 2a, 2c, or 2d (noted by "◆").

2a First month of quarter (i.e., January for 1st quarter; April for 2nd quarter; July for 3rd quarter; and October for 4th quarter)

| Day | Amount | Day | Amount | Day | Amount | Day | Amount |
|-----|--------|-----|--------|-----|--------|-----|--------|
| 1 | _____ | 9 | _____ | 17 | _____ | 25 | _____ |
| 2 | _____ | 10 | _____ | 18 | _____ | 26 | _____ |
| 3 | _____ | 11 | _____ | 19 | _____ | 27 | _____ |
| 4 | _____ | 12 | _____ | 20 | _____ | 28 | _____ |
| 5 | _____ | 13 | _____ | 21 | _____ | 29 | _____ |
| 6 | _____ | 14 | _____ | 22 | _____ | 30 | _____ |
| 7 | _____ | 15 | _____ | 23 | _____ | 31 | _____ |
| 8 | _____ | 16 | _____ | 24 | _____ | | |

Total Illinois Income Tax withheld this month. (Add Section 2a, Lines 1-31.)

◆ **2a** _____ ◆